

## CLAIMS INTERNATIONAL

P O Box 1037, Oakleigh House, Cardiff CF11 1HU

Tel: +44 2920 822855 Fax: +44 2920 822634

Email: [travelclaims@cl-uk.com](mailto:travelclaims@cl-uk.com) (calls may be monitored or recorded for quality purposes)

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# PERSONAL EFFECTS, BAGGAGE, MONEY AND BAGGAGE DELAY CLAIM FORM

## WEB CLAIM

Dear Sir/Madam

Here is your claim form as requested. Please complete it fully and return to us.

**PLEASE ENSURE THE FORM IS DATED AND SIGNED ON THE FINAL PAGE - FAILURE TO DO SO WILL DELAY THE HANDLING OF YOUR CLAIM.**

The section below details the documents which we need to deal with your claim and some notes which we would ask you to read carefully when completing the form. **Thank you.**

### VERY IMPORTANT

Please ensure you enclose the following **ORIGINAL** (not photocopied) documents (if not already sent):

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| (a) Proof of insurance, such as the numbered certificate or validation receipt or tour operator's invoice showing insurance.   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (b) For damaged items, including suitcases, a repairer's estimate or confirmation of damage beyond repair  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (c) The holiday booking invoice or other proof of holiday/trip costs and dates.  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (d) Receipts or other proof of value of the items on the claim form. Estimates for replacement are not acceptable, however we will accept certified copy of an original receipt. | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (e) The police, airline or other relevant reports.   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (f) Currency transaction slips for money losses.   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| (g) Flight tickets and baggage tags, if applicable.  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

### CLAIM FORM NOTES RELATING TO MEDICAL CANCELLATION

- 1) Loss or damage caused by a carrier (i.e. airline, coach operator, ferry company, etc) should have been reported to them and a Property Irregularity Report (P.I.R.) obtained. **If you have not reported such damage, please do so immediately or at the latest within seven days.** Please enclose the ORIGINAL report together with the ticket(s) and baggage tag(s). Failure to do so may prejudice your claim.
- 2) The information requested about other insurance policies you may hold is quite routine and will help us to process the claim for you. If you are living with your parents please give details of their insurance policies. We would ask you to check for any insurance which may be in force for the items you are claiming including sports equipment and valuables.

## EMAIL AND TELECLAIMS

If you have no objection, in an effort to promote speedier and more customer-friendly claims handling we may find it easier to telephone you during our normal working hours to discuss your claim and/or request further details. Please confirm your email address overleaf and/or advise us of any relevant numbers on which you can be reached.

<input type="text"/>
<input type="text"/>

<input type="text"/>
<input type="text"/>





